

# Exam Results

## Email Request and Alternative Collection

**THIS FORM MUST BE RETURNED BY FRIDAY 19<sup>TH</sup> JULY 2019**

Please fill in **Section A** below if you will be unable to collect your results in person and would like them to be emailed to you. If someone else is collecting your results please complete **Section B**.

We will try to email the results as early as possible on results day but this cannot be guaranteed. A paper copy of your results will also be posted to the address we hold on the school system by 1<sup>st</sup> class post on the same day.

In the event that the email system is unavailable on results day we will be able to provide your results over the telephone. You will need to provide a password in order to access results this way. Please note that providing a password **does not** mean you can ring in for results as it is only to be used if emails are not available. If no password is provided we cannot issue results over the telephone.

### SECTION A - RESULTS BY EMAIL

Surname	Forename	Date of Birth	
Candidate Number	Please tick the level of results you are receiving		
	GCSE	AS	A2
Email address (please write clearly as an illegible email address may delay your results)			
Password (to be used <b>ONLY</b> if the email system is unavailable)			
Signature	Date		

### SECTION B - ALTERNATIVE COLLECTION ARRANGEMENT

Please fill in this section if someone else is collecting the results for you.

**Please note that the person collecting the results on your behalf will need to produce photo ID.** If your results are not collected by the end of the results day, they will be posted to the address we hold on the school system by 1<sup>st</sup> class post on the same day.

Surname	Forename	Date of Birth	
Candidate Number	Please tick the level of results you are receiving		
	GCSE	AS	A2
Person Collecting your results			
Signature	Date		