



# Rushcliffe School

9 March 2016

Rushcliffe School

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Dear Parent/Carer

## AdvanTAGe Employability Club

As part of our Careers programme at Rushcliffe School, we are trying to promote the concept of employability being more than merely having outstanding GCSE and A level examination results. We recognise that in an increasingly competitive world, the students that will get ahead in the workplace will be those who have most to offer employers in terms of skills and abilities.

We have therefore decided to start up an employability club called the AdvanTAGe Club, for chosen Year 10 students.

Your child has been chosen to take part in the club, which is being offered to only a small number of students, and from those students, there will be a maximum club size of about 25. We are targeting students who are currently predicted Bs and Cs in their GCSEs, in an initiative to try to boost their engagement, attainment and above all their employability.

The club will take place on Wednesday evenings from 3.30pm to 4.30pm and the sessions will focus on developing employability skills such as time management, business awareness, communication skills, interview skills, recognising the importance of the global workplace, meeting employers and developing ICT skills.

The first session, from which the final group of 25 students will be chosen, is on Wednesday 16 March, and it will take place in EATZ with Mr Crompton and me. About 50 students are being invited to that session so they can learn what the club is about and how they might benefit from it. We will then ask them to sign up if they are still committed to taking part. If the club is over-subscribed we will have a short selection process to ensure we enrol the most committed students.

If you would like your child to be in the initial group please remind them to attend the introductory session on 16 March. I will contact you again if they then sign-up to the club. We expect them to be committed to attend the club from March to the end of the summer term.

Please do not hesitate to email me if you have any further questions about the club or the arrangements [ctomlinson@rushcliffe.notts.sch.uk](mailto:ctomlinson@rushcliffe.notts.sch.uk).

Yours sincerely

C R Tomlinson  
Head of Careers